

**T.C.**  
**ALTINBAS UNIVERSITY FACULTY OF**  
**PHARMACY**  
**GRADUATION PROJECT DIRECTIVE**

**PART ONE**  
**Purpose, Scope and Basis**

**Objective**

**Article 1** - The purpose of this directive is to regulate the procedures and principles regarding Altınbaş University Faculty of Pharmacy undergraduate students' research and practice on the subjects related to the courses in the education-training programme within the scope of the departments of the faculty and the graduation project they will prepare in this direction.

**Scope**

**Article 2** - Graduation project covers the 9th and 10th semesters. Graduation project credits are 6 credits (ECTS) for the 9th semester and 10 credits (ECTS) for the 10th semester. The student must have completed at least 220 ECTS in order to start the graduation project. The time allocated for graduation projects is specified in the weekly course schedule.

**Basis**

**Article 3**- This directive has been prepared based on Article 14 and Additional Article 23 of the Higher Education Law No. 2547.

**PART TWO**

**Establishment of the Graduation Project Commission and Appointment of a**

**Consultant Establishment of the Graduation Project Commission**

**Article 4** - The Graduation Project Commission consists of the Assistant Dean responsible for education and two tenured faculty members appointed by the Dean.

**Consultant Appointment**

**Article 5** - (1) The number of graduation projects to be managed by each faculty member for each academic semester is determined by dividing the total number of students who will do a graduation project that semester by the number of tenured faculty members.

(2) Each student ranks all tenured faculty members in the preference list according to his/her preference. Matching is made according to the success status of the students.

(3) The student determines the subject of the graduation project together with the student's advisor, and the subject of the project is notified to the Graduation Project Commission within the first month. The advisor guides the student in the execution of the graduation project, takes care of the student's work and provides all necessary support.

## **PART THREE**

### **Submission of Graduation Project and Determination of**

#### **Examination Jury Submission of Graduation Project**

**Article 6 -** (1) The graduation project is prepared according to the "Altınbaş University Graduate Thesis Writing Guide" arranged in accordance with the Faculty of Pharmacy. The student submits the thesis draft to his/her supervisor at least 15 days before the thesis submission date. The final version of the Graduation Project Thesis is submitted to the Faculty Secretary in two copies and two CDs together with the Graduation Project Submission Form signed by the advisor.

(2) The student presents the completed project work orally and/or as a poster. Presentation dates are organised according to the academic calendar and announced to the students at least one week in advance. Exams that cannot be held on the specified date due to compelling reasons are postponed to the date determined by the Graduation Project Commission in accordance with the academic calendar. Summer school and make-up exams are not applied for the graduation project.

#### **Determination of Graduation Project Examination Jury**

**Article 7 -** (1) The advisor is a natural member of the Graduation Project Examination Jury. In addition, at least two more jury members are appointed by the Graduation Project Commission from the department / branches appropriate to the subject of study. The Graduation Project Commission determines one of the members as the jury president for each commission.

(2) Graduation project is graded separately for each semester.

(a) At the end of the 9th semester, an interim report prepared by the student about the graduation project studies and approved by the advisor is submitted to the Faculty Secretariat in a single copy.

(b) The 9th semester evaluation is made according to the Graduation Project Interim Report Evaluation Criteria determined by the Graduation Project Commission and approved by the Dean's Office, taking into account the student's understanding and development of the project subject and progress in the study period.

(c) Students whose interim report is successful are entitled to enrol in the Graduation Project II course in the 10th semester.

(d) The 10th semester final assessment is carried out by the Graduation Project Examination Jury. The jury members are given a printed copy of the Graduation Project Thesis for the exams they took part in. The evaluation is made according to the Graduation Project Success Evaluation Criteria determined by the Graduation Project Commission and approved by the Dean's Office. The final grade is determined by taking the arithmetic average of the grades given by the jury members.

-(3) The unsuccessful student continues the project work in the following semester. If requested by the student, the student is given the right to apply for a change of advisor and / or subject and if deemed appropriate, the change can be made.

## **PART FOUR**

### **Enforcement and Execution**

#### **Enforcement**

**Article 8** - This directive Altınbaş enters into force on the date of acceptance by the University Senate

#### **Execution**

**Article 9**- This directive is executed by the Rector of Altınbaş University.

<b>Legal Basis on which the Directive came into force</b>		
<b>Relevant Board</b>	<b>Decision Date</b>	<b>Number of Decision</b>
Senate	21/01/2021	2021/01
Board of Trustees	25/02/2021	2021/03