

**REPUBLIC OF TURKEY  
ALTINBAŞ UNIVERSITY  
SCHOOL OF MEDICINE  
INTERNSHIP DIRECTIVE**

(The provisions of this Directive were approved by Altınbaş University Senate on meeting no. “03” of February 7, 2017.)

**Definition**

**Article 1-** “Internship Period” shall comprise Clinical Sciences courses and practices expected to be performed by 4<sup>th</sup> year and 5<sup>th</sup> year medical students, who have successfully completed first three-year courses in Altınbaş University Medical School.

**Scope**

**Article 2-** This Directive shall cover the form of education, position/post definitions, powers and responsibilities concerning all departments/fields in or for which medical students carry out an internship.

**Objective**

**Article 3-** The objective of doing an internship is to receive practical medical training in clinical sciences in addition to theoretical knowledge acquired in basic sciences courses so as to prepare for becoming an intern doctor.

**Internship coordinator**

**Article 4 –** In accordance with the provisions of Altınbaş University Directive on Education & Training and Assessment in Medical Education, internship coordinators for 4<sup>th</sup> and 5<sup>th</sup> year medical students shall be liable to the Dean for ensuring that planned internships are properly carried out.

**Duration of internships**

**Article 5-** The duration of internships shall be set by Altınbaş University Senate upon the recommendation of Medical School Administrative Board.

**Article 6-** During each internship period, the relevant faculty member shall take attendance regularly. If a student is absent for more than 20% of the internship time, s/he shall not enter the internship exit exam and shall repeat the internship.

**Internship supervisor**

**Article 7-** The department of Internal Diseases, General Surgery and Paediatrics shall assign two faculty members and other departments shall assign one faculty member as internship supervisor for the proper carrying out of internships. Internship supervisor(s) shall be

responsible of ensuring that students carry out their internships as planned by the Academic Board.

### **Internship**

**Article 8-** 4<sup>th</sup> and 5<sup>th</sup> year medical students in Altınbaş University shall be trained in accordance with the following principles. The functioning of the department and the framework upon which the evaluation of the internship will be based shall be defined at the first faculty-student meeting.

a) Each department offers a version of national core curriculum which is adapted to Altınbaş University Medical School. The aim of the national core curriculum is to help students become a good doctor.

b) 4<sup>th</sup> and 5<sup>th</sup> year intern students shall be trained with the objective of ensuring that they will be able to carry out their duties as intern doctors (6<sup>th</sup> year) in the most effective manner possible. Inadequacies/incapabilities of the intern doctor shall be definitely taken into consideration when evaluating the internship as described in Article 9 hereof.

c) Student interns shall attend classes/practical classes offered by the relevant faculty member during the day.

d) A white coat and an identification badge (student ID card) are required at all times.

### **Internship evaluation**

**Article 9-** At the end of the internship, student interns shall be deemed “adequate” or “inadequate” for entering the internship exit exam by the internship supervisor based on student engagement and student attendance in classes/practical classes during the internship period. Students deemed inadequate for taking the internship exit exam shall repeat the internship.

### **Internship exit exam**

**Article 10-** Students deemed “adequate for entering the internship exit exam” shall take an oral and/or written examination at the end of their internship. Internship exit exam is scored out of 100 points. Students scoring 50 points or above shall be deemed successful. Students who fail the exit exam shall take a make-up examination to be scheduled by the Dean’s Office. Students should consult academic calendar for special dates and exam periods.

### **Internship make-up exam**

**Article 11-** Internship make-up exam dates shall be set by the University Senate upon the recommendation of the Medical School Administrative Board. Exam dates shall be shown in the Academic Calendar. Students who fail the make-up exam shall repeat the internship.

### **Internship repeat**

**Article 12-** Students who deemed inadequate to enter the internship exit exam or those who fail the make-up exam shall repeat their internships. Students repeating their internships are required to successfully complete their internships within the maximum duration allowed. Students who fail to complete their compulsory/optional internships for any reason or have to repeat their internships due to low score they received in the exit exam shall be responsible for the payment of internship fees determined by the University.

### **Situations for which there is no solution provided by this Directive**

**Article 13-** The provisions of Altınbaşı University Regulation for Associate and Undergraduate Degree Education and the provisions of the Directive on Undergraduate Medical Education and Assessment, and Medical School Administrative Board Decisions shall apply in situations that are not set forth in this Directive.

### **Effective Date**

**Article 14-** This Directive shall become effective on the date of its approval by Altınbaşı University Senate.

### **Execution**

**Article 15-** The provisions of this Directive shall be executed by the Dean of the Medical School on behalf of the President of Altınbaşı University.