

ALTINBAŞ UNIVERSITY
School of Foreign Languages
Basic English Department
2018-2019 Academic Year Fall Term
A2 LEVEL
READING and WRITING COURSE OUTLINE

1. Course Description

This course is designed to develop reading and writing skills. The course aim is to prepare students to write short and simple notes and messages relating to matters in areas of immediate need, using simple grammar structures and vocabulary. Students will learn strategies in order to better comprehend simple reading texts. Students will be able to understand short texts which contain high frequency vocabulary and shared international expressions. This course provides practice in writing, vocabulary acquisition and comprehension skills.

2. Goals and Learning Outcomes

Course objectives:

More specifically, students will be able to:

- understand short, simple paragraphs
- understand key vocabulary
- read for main ideas and details
- understand discourse and scan to predict content
- use brainstorming, evaluating and analytical techniques as preparation for the writing task
- understand academic texts as well as the vocabulary
- understand the gist of the reading passages, infer meanings and answer comprehension questions
- write a narrative paragraph

3. Materials

- Unlock 2 – Reading & Writing Skills

4. Overall Structure of the Course and Requirements

The format of this course will be based on in-class discussions on the assigned materials and exercises designed to reinforce important reading and writing skills and strategies. Class discussions and exercises will assume that all of the assigned readings have been completed either in or out of the class. Students are expected to **attend class regularly**, complete the weekly readings before class, ask questions, turn in assignments on time and correct their mistakes upon teacher and peer feedback.

5. Course Policies

- **Assignments:** All assignments are due at the start of the lesson hour unless otherwise specified. The assignments and other tasks must be submitted as scheduled in the syllabus and as announced in class. Exceptions will only be made in exceptional circumstances.
- **Electronic devices:** No iPods, mobile phones or other electronic devices will be allowed in class. Cell phones must be switched off during the class.
- **Plagiarism:** Plagiarism refers to a form of cheating that has been defined as ‘the false assumption of authorship; the wrongful act of taking the product of another person’s mind and presenting it as one’s own. To use another person’s ideas or expressions in your writing without acknowledging the source is to plagiarize. Plagiarism, then, constitutes intellectual theft. Simply put, plagiarism is not tolerated in this university. Respect yourself enough to have faith in what you can accomplish on your own, rather than stealing someone else’s work. Any student caught cheating or plagiarizing (meaning copying something from the Internet and /or from a friend and turning it in as their own work) will receive a 0 (ZERO) on that assignment.

6. Rules

- Attend class every day. If you are unable to attend class, email your instructor, or talk to your instructor before you need to be absent.
- Be on time for class and participate. Your success and the success of your peers in this course are influenced by your prompt attendance and participation. You are expected to participate in class and in groups.

- o Do all of your work, and do it on time! You must complete all of your homework and in class work for this course on the day it is due. When you return to class after an absence, it is your responsibility to talk to your instructor or friends before class to find out which work you have missed.
- o Hand in 6 writing assignments throughout the semester.
- o Do not plagiarize. All of your work must be your work, not someone else's. Do not ask friends, roommates, or anyone else to do your work. Plagiarism may result in failure.
- o Throughout the lessons only English will be used as a means of communication, between teacher and student AND among students. Breaking any of these rules will result in negative points.

7. Assessment and Grading

Students must satisfactorily complete all course requirements to receive a passing grade in this class. Grades will be assigned using the following weights:

Writing Assignments: 4 assignments will be given during the module. Students will get totally 20 points from two Literary Circles Tasks.

| ASSESSMENT AND GRADING | |
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| WRITING TASKS 4 tasks x 5 points each | 20 points |
| SPEAKING TASKS Face to face: 4 tasks x 5 points each | 20 points |
| LITERATURE CIRCLES 2 tasks x 20 points | 20 points |
| QUIZZES (5 quizzes x 10 points each) (6th quiz 25 points) | 75 points |
| CLASS PROJECT | 20 points |
| ONLINE ASSIGNMENTS | 50 points |
| MIDTERM | 100 points |
| TOTAL | 305 points |
| MINIMUM GRADE FOR ELIGIBILITY | 198 points |

8. Course Outline

Course objectives, materials and outcomes are listed below. However, circumstances may call for a departure from this schedule. Any changes in the schedule will be made in advance.

ESSENTIALS: 15 hrs.

RW: 10 hrs.

| | COURSE OBJECTIVES & SUB-SKILLS | MATERIALS | LEARNER OUTCOMES | NOTES |
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| WEEK 1 17-21.09.2018 | <ul style="list-style-type: none"> - Scanning to find information in a short, simple text - Guessing the meaning from context - Finding what pronouns in a text refer to - Reading for main ideas and details in a short simple text - Writing descriptive sentences | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 1 Places | Students will be able to: <ul style="list-style-type: none"> - find specific information in a simple text - guess the meaning of a word from context - write descriptive sentences about a place - find general and specific information in a simple text - understand the key vocabulary in a text | GRAMMAR FOR WRITING: <ul style="list-style-type: none"> - There is / There are (revision) VOCABULARY: <ul style="list-style-type: none"> - Nouns, Verbs and Adjectives (What is a noun? A verb? And adjective?) |
| WEEK 2 24-28.09.2018 | <ul style="list-style-type: none"> - Guessing what a text is about looking at the titles and subtitles - Reading for main ideas and details in a short simple text - Writing a paragraph describing a festival or a special event - Making an outline before writing | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 2 Festivals and Celebrations | Students will be able to: <ul style="list-style-type: none"> - tell what a text is about before reading looking at the titles and subtitles - find general and specific information in a simple text - write a descriptive paragraph about a festival or a special event - make an outline before writing - understand the key vocabulary in a text | GRAMMAR FOR WRITING: <ul style="list-style-type: none"> - Subject and verb order VOCABULARY: <ul style="list-style-type: none"> - Prepositions of time and place: on, at, in (revision) - Adverbs of frequency (revision) |
| WEEK 3 01-05.10.2018 | <ul style="list-style-type: none"> - Skimming a text to find out the general topic - Reading for main ideas and details - Guessing the meaning from context - Making inferences | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 3 School and Education | Students will be able to: <ul style="list-style-type: none"> - skim a text for general topic - find general and specific information in a simple text - guess the meaning of a word from context | GRAMMAR FOR WRITING: <ul style="list-style-type: none"> - Subject pronouns (revision) VOCABULARY: <ul style="list-style-type: none"> - Plural nouns |

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| | <ul style="list-style-type: none"> - Writing a well-organized paragraph with a topic sentence, supporting sentences and a concluding sentence - Writing a descriptive paragraph - Finding what pronouns in a text refer to - Writing about reasons and results (<i>using because / so</i>) - Using chart to generate ideas for writing | | <ul style="list-style-type: none"> - making inferences while reading a text - write a well-organized paragraph with a topic sentence, supporting sentences and a concluding sentence - write a descriptive paragraph - tell what pronouns in a text refer to - use <i>because</i> and <i>so</i> correctly while writing - making an outline before writing by using a chart | |
| <p>WEEK 4 08-12.10.2018</p> | <ul style="list-style-type: none"> - Scanning to predict content - Reading for main ideas and details - Guessing the meaning from context - Making inferences - Finding what pronouns in a text refer to - Writing a one-sided opinion paragraph | <p>UNLOCK 2 READING & WRITING</p> <ul style="list-style-type: none"> - UNIT 4 The Internet and Technology | <p>Students will be able to:</p> <ul style="list-style-type: none"> - tell what the text is about by scanning the text - find general and specific information in a simple text - guess the meaning of a word from context - making inferences while reading a text - write a well-organized, one-sided opinion paragraph using linkers such as <i>and, also, too, but, however</i> and phrases such as <i>I think that, I believe that, it seems to me that, In my opinion...</i> | <p>GRAMMAR FOR WRITING:</p> <ul style="list-style-type: none"> - Linkers: <i>and, also, too, but, however</i> <p>VOCABULARY:</p> <ul style="list-style-type: none"> - Compound nouns |

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| WEEK 5 15-19.10.2018 | <ul style="list-style-type: none"> - Guessing what the text is about by reading the titles - Using previous knowledge to facilitate understanding a text - Reading for main idea and details - Guessing the meaning from context | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 5 Language and Communication (pp.87-93) | Students will be able to: <ul style="list-style-type: none"> - tell what a text is about before reading looking at the titles and subtitles - find general and specific information in a simple text - use their previous knowledge to understand a text - guess the meaning of a word from context | |
| WEEK 6 22-26.10.2018 | <ul style="list-style-type: none"> - Scanning to predict content - Reading for main ideas and details - Making inferences - Using ideas map to generate ideas for writing - Writing a well-organized descriptive paragraph - Giving examples while writing using <i>such as, like, for example</i> | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 5 Language and Communication (pp.93-101) - UNIT 7 Sports and Competition (pp. 123-128) Reading 2 will be given as homework | Students will be able to: <ul style="list-style-type: none"> - tell what the text is about by scanning the text - find general and specific information in a simple text - make inferences - understand the key vocabulary - write a well- organized descriptive paragraph with a topic sentences, supporting sentences and a concluding sentence - use such as, like and for example correctly while writing | GRAMMAR FOR WRITING: <ul style="list-style-type: none"> - Quantifiers: some, many, a lot of, a few, a little (revision) - Giving example: <i>like, such as, for example</i> - Subject & verb agreement VOCABULARY: <ul style="list-style-type: none"> - Countable & uncountable nouns |
| WEEK 7 29.10-02.11.2018 | <ul style="list-style-type: none"> - Scanning to predict content - Reading for main ideas and details - Guessing the meaning from context - Making inferences | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 8 Business | Students will be able to: <ul style="list-style-type: none"> - tell what the text is about by scanning the text - find general and specific information in a simple text | GRAMMAR FOR WRITING: <ul style="list-style-type: none"> - Past and present tenses (revision) - Clauses with <i>when</i> |

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| | <ul style="list-style-type: none"> - Writing a narrative paragraph | | <ul style="list-style-type: none"> - make inferences - understand the key vocabulary - guess the meaning of a word from context - understand the key vocabulary - write a narrative paragraph using past tenses & clauses with <i>when</i> | VOCABULARY: <ul style="list-style-type: none"> - Collocations with business |
| WEEK 8 05-09.11.2018 | <ul style="list-style-type: none"> - Scanning to predict content - Reading for main ideas and details - Guessing the meaning from context - Making inferences - Writing a paragraph describing people | UNLOCK 2 READING & WRITING <ul style="list-style-type: none"> - UNIT 9 People | Students will be able to: <ul style="list-style-type: none"> - tell what the text is about by scanning the text - find general and specific information in a simple text - make inferences - understand the key vocabulary - guess the meaning of a word from context - understand the key vocabulary - write a paragraph describing people using correct adjectives | GRAMMAR: <ul style="list-style-type: none"> - Subject and object pronouns - Possessive adjectives VOCABULARY: <ul style="list-style-type: none"> - Adjectives to describe people - Noun phrases with <i>of</i> |
| WEEK 9 12-16.11.2018 | | REVISION MATERIALS FINAL EXAM 15.11.2018 Written 16.11.2018 Speaking | | GRAMMAR: REVISION VOCABULARY: REVISION |

