

ALTINBAŞ UNIVERSITY
REGULATION ON
CENTRE FOR SOCIAL AND ECONOMIC RESEARCH (TEAM)

PART I

Purpose, Scope, Legal Basis and Definitions

Purpose

ARTICLE 1 - (1) The purpose of this Regulation is to set forth rules and procedures governing the managing bodies of Altınbaş University Centre for Social and Economic Research as well as their powers and functions.

Scope

ARTICLE 2 — (1) This Regulation covers provisions governing Altınbaş University Centre for Social and Economic Research's objectives, activities, administrative bodies and their roles and responsibilities as well as the Centre's mode of operations.

Legal Basis

ARTICLE 3 - (1) This Regulation has been drawn up on the basis the Article 14 and sub-clause 1 of the clause (d) of the sub-article (2) of the Article 7 of Turkish Higher Education Act No. 2547 of November 4, 1981.

Definitions

ARTICLE 4 - (1) As used in this Regulation, the following terms shall have the meanings specified below;

- a) Advisory Board: Advisory Board of Altınbaş University Centre for Social and Economic Research,
- b) Centre (TEAM): Altınbaş University Centre for Social and Economic Research,
- c) Director: : Director of Altınbaş University Centre for Social and Economic Research,
- ç) President: President of Altınbaş University,
- d) University: Altınbaş University,
- e) Administrative Board: Administrative Board of Altınbaş University Centre for Social and Economic Research.

PART II

Objectives of the Centre and its Areas of Activity

Objectives of the Centre

ARTICLE 5 – (1) Objectives of the Centre are as follows:

- a) Conduct scientific studies designed to provide solutions and policies targeting all aspects of social and economic issues,
- b) Join national and international scientific research and academic networks; when necessary, contribute to the formation of such networks, or create such networks,

- c) Communicate the results of research findings and conclusions to the public,
- ç) Create suitable environment where centre members can conduct scientific research; take necessary precautions in order for centre members can carry out scientific activity at national and international level.

Areas of Activity/Research Fields

ARTICLE 6 — (1) Taking a multidisciplinary approach to social and economic issues, TEAM makes efforts to create a multidisciplinary research environment to which scholars in different disciplines, including economics, political science, international relations, business administration, sociology, psychology, philosophy, mathematics and engineering, can contribute. The Centre shall address the following research fields:

- a) Climate change
- b) Education economics and policies
- c) Financial economics

(2) The number and the content of research fields and objectives may be expanded or changed by the Administrative Board in accordance with latest economics-related developments/advancements or requirements. The Administrative Board shall take into account suggestions from the Advisory Board when prioritizing research needs.

(3) The Centre shall carry out the following activities:

- a) Offer national and international trainings, seminars on its prioritized research fields; conduct research in these disciplines; develop projects and publish scientific articles; take part in social and economic research-related conferences and other academic events,
- b) Hold local, national and international courses, seminars, conferences, symposiums, and other scientific gatherings,
- c) Help increase public awareness through scientific research and study; create policies to address social issues; review former and current policies of the Centre, make changes if necessary,
- ç) Join international scientific networks engaged in economic and social research; establish international cooperation; take part in international projects,
- d) Collaborate with public institutions, other universities, natural and legal persons and non-governmental organizations to further conduct economic and social research; make economic and social research, develop economic and social research projects as requested by these institutions and organizations; offer economic and social consultancy services,
- e) Release national and international publications, periodicals, research papers in accordance with the Centre's founding objectives,
- f) In accordance with the Centre's objectives, create a structure enabling the Centre to use the equipment and human resource in the most efficient way. Ensure that research conducted by the Centre adheres to the purposes and principles set out in Act No. 2547.
- g) Carry out other tasks requested by the Administrative Board.

PART III

Administrative Bodies of the Centre and their Roles and Responsibilities

Administrative Bodies of the Centre

ARTICLE 7 – (1) Administrative Bodies of the Centre shall comprise the following:

- a) Director.
- b) Administrative Board.
- c) Advisory Board.

Director

ARTICLE 8 — (1) Centre Director shall be appointed for three-year term by the University President from among the full-time faculty members engaged in research on economics and sociology.

(2) In the event that Centre Director is absent from duty for more than six months, his/her office will be terminated. The University President shall appoint a new director to replace the former director who has left office before his/her expired.

(3) University President shall appoint a faculty member as Vice Director for a term of three years to help the Director carry out his/her duties. In the absence of the Director, Vice Director shall act on his/her behalf.

Roles and responsibilities of the Director

ARTICLE 9 — (1) The roles and responsibilities of the Director are as follows:

- a) Represent the Centre at national and international level,
- b) Convene ordinary and extraordinary meetings of Administrative Board and Advisory Board, create meeting agenda,
- c) Chair the Administrative Board and Advisory Board,
- ç) Ensure that Administrative Board decisions are carried out in proper and effective manner,
- d) Establish cooperation with national and international institutions,
- e) Carry out other tasks in relation to the Centre's objectives,
- f) Provide the University President with a report on the operations of the centre at the end of each academic year or upon request after obtaining the opinion of the Administrative Board,
- g) Prepare an annual work programme and a revenue/expense budget in cooperation with the Administrative Board and present it to the University President.
- ğ) Carry out tasks as requested in relevant regulations.

(2) The Director shall be responsible for ensuring that Centre's activities are developed and carried out in the most effective manner in accordance with the centre's objectives.

Administrative Board

ARTICLE 10 — (1) Chaired by the Director, the Administrative Board shall consist of a total of seven members. Six members, apart from the Director, shall be appointed by the University President for a three-year term from among the full-time faculty members and/or persons outside the University engaged in research on sociology and economics.

(2) Administrative Board members may be reappointed for a second term after three years in office. In the event that a member resigns from his/her position before the expiry of his/her normal term or becomes unable to attend meetings due to a temporary (more than six months) assignment to a different position, a new person will be appointed as new board member to replace the former member.

(3) Administrative Board shall assemble once a month, or when necessary, a meeting of the Administrative Board may be convened by the Director, either on his/her own initiative, or at the request of a simple majority of members of the Board. All decisions shall be made by a majority of the votes.

Roles and Responsibilities of the Administrative Board

ARTICLE 11- (1) The roles and responsibilities of the Administrative Board are as follows:

- a) Assist the Director with the planning and carrying out of the Centre's activities,
- b) In cooperation with the Director, create a work schedule, research and learning projects,
- c) Assist the Director with the preparation of an annual budget,
- ç) Form expert advisory panels or committees when deemed necessary,
- d) Carry out other tasks as set forth in the relevant regulations.

Advisory Board

ARTICLE 12- (1) An advisory board shall be formed by the decision of the Administrative Board. The Advisory Board shall consist of scientists, researchers and executives renowned for their international contributions to sociology and economics.

(2) Advisory Board shall consist of a minimum of ten members appointed by the President upon recommendation from the Administrative Board. Members may be selected among Altınbaş University's or other universities' faculty/staff or experienced scientists, scholars, and executives working for public/private institutions or conducting independent research on sociology and economics at international scale.

(3) Members of the Advisory Board who are also members of Altınbaş University shall be appointed by the President for a three-year term. Members of the Advisory Board who are not members of Altınbaş University shall be appointed upon recommendation from the Administrative Board and at the invitation/request of the University President for three-year term.

(4) New members may be selected to fill the vacant posts through the same appointment method. Members whose term of office has expired can be reappointed by the President.

(5) Advisory Board shall assemble at least once in every year upon the request of the Director who shall also chair the meeting. The Director may convene an extraordinary meeting of the advisory board if s/he deems it necessary. Administrative board members may join the Advisory Board meetings.

Roles and Responsibilities of the Advisory Board

ARTICLE 13 — (1) Advisory Board shall review and evaluate the Centre's activities and make suggestions accordingly. It shall carry out other tasks as set forth herein.

PART IV

Miscellaneous and Final Provisions

Research and application units

MADDE 14 — (1) Research and application institutes/centres can be established by decision of Administrative Board. These institutes/centres shall operate in accordance with the Centre's objectives and its areas of activity.

Staff Recruitment

ARTICLE 15 — (1) In accordance with Article 13 of Turkish Higher Education Act No. 2547, University President can appoint university members to hold academic, administrative, or technical roles at the Centre.

Fixtures and Equipment

ARTICLE 16 — (1) All fixtures, tools and equipment purchased by the Centre for academic and research purposes and all other equipment donated to the Centre shall be allocated to the Centre's use.

Centre's revenue

ARTICLE 17 — (1) The revenue generated from Centre's activities and operations shall be recorded and spent in accordance with the University regulations. It is fundamental that all revenue must be spent on improving research conducted at the Centre.

Spending Authority

ARTICLE 18 — (1) Spending Authority is granted to the University President who may partially or fully transfer his/her authority to the Director.

Situations that are not governed by the provisions of this regulation

ARTICLE 19 — (1) Other relevant legislation and University Senate's decisions shall apply to situations that are not covered by this Regulation.

Effective Date

ARTICLE 20 — (1) This regulation shall become effective the day following its publication.

Execution

ARTICLE 21 — (1) The provisions of this Regulation shall be executed by the President of Altınbaş University.